

Northwest Children's School

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Enrollment Application 2025 – 2026 School Year

September 2025 through June 2026

Child's First Name Last Name ____/____/____
Date of Birth

How did you hear about us? ____ Facebook ____ Web Search ____ Referred ____ Other (____)

Referrals - list the **student** first & last name for their \$50 referral credit: _____

For Office Use Only

Class: _____
Time: _____
Teacher: _____

Registration Paid: \$ _____
Date Received: _____

STUDENT INFORMATION:

Name: _____ Birthdate: _____ Age: _____

Address: _____

City: _____ State: _____ Zip: _____

Is English a Second Language? YES / NO | If YES, what is their Primary Language? _____

Does he/she have allergies or prescribed medications? YES / NO | *If yes, please explain:* _____

Does your child have an EPI Pen* for allergies listed above? YES / NO

EPI Pens must be kept on site with proper medical documentation. Contact the office for details.*PRIMARY EMAIL:** _____

Northwest Children's School will send communications to this email including enrollment information, tuition invoices, school updates, etc.

PARENT INFORMATION:**Mother's Name:** _____ **Contact: 1st / 2nd**

Address (if different from above): _____ State _____ Zip _____

Cell Phone: _____ Social Security #: _____

Employer & Phone: _____

Father's Name: _____ **Contact: 1st / 2nd**

Address (if different from above): _____ State _____ Zip _____

Cell Phone: _____ Social Security #: _____

Employer & Phone: _____

Parent Relationship Status: ☐ Together ☐ Separated ☐ Parenting Plan/Custody Agrmt* ☐ Other****Please note, for separated parents with a court issued parenting plan or custody agreement, we require a copy to ensure we are following the agreement. Unless stated in a court issued document, we are not legally allowed to keep a child from a parent. **Other – may include restraining order or any other court issued document outlining visitation/guardianship limitations.***Legal Guardianship:****Guardian's Name:** _____ **Contact: 1st / 2nd**

Address (if different from above): _____ State _____ Zip _____

Cell Phone: _____ Social Security #: _____

Employer & Phone: _____

IN CASE OF EMERGENCY CALL:

INCLUDING PARENTS, please list names and phone numbers in **ORDER** of who we should call.

<u>First & Last Name</u>	<u>Phone</u>	<u>Relationship</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

PICK-UP AUTHORIZATION LIST: Please list names, phone number & relationship for all who are authorized to pick up your student (*excluding parents*). Please note, everyone will be required to bring photo id the first time they pick-up so that we may photocopy for our records as a safety precaution. All persons authorized must be at least 18 years of age.

<u>First & Last Name</u>	<u>Phone</u>	<u>Relationship</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

QUESTIONNAIRE:

1. Why would you like your child to attend Northwest Children’s School and what do you hope for them to learn?
-
2. Describe your child’s attitude toward school and learning:
-
3. What does your child like to do in his/her free time?
-
4. Does your child have social experience with daycare, preschool, sports, etc. and how do they do in this setting?
-
5. What upsets your child?
-
6. Describe your normal disciplinary actions used at home:
-

QUESTIONNAIRE:

8. Is your child attending other school-related or developmental programs? (i.e. ECEAP, Head Start, Speech/ Occupational/Behavioral Therapies, or has an IEP through a public school) – Please list program and location:
**Please note, we will reach out regarding enrollment in other programs to gain better understanding of your child’s needs.*

9. Please describe any behavioral or social concerns you have. Examples may be trouble expressing or regulating emotions, frustration with change in routine, difficulty transitioning from one task to another, hesitant to interact with peers, experiencing emotional outbursts, etc. *(Please note, this helps us be aware of and tailor classroom experience to each child to the best of our abilities where we can)*

10. Is your child in the process of being evaluated for any conditions such as developmental delays, speech, ADHD, Autism, ODD, OCD, etc. or anything else which may have an impact on his/her experience here? Please explain.

10. Please list anything additional about your child we should know:

CONSENT FOR EMERGENCY TREATMENT

Child Name: _____ Birthdate: _____

Address: _____ City: _____ State: _____ Zip: _____

Allergies: _____

Current Medications: _____

Mother’s Name: _____ Phone: _____

Father’s Name: _____ Phone: _____

Legal Guardian Name: _____ Phone: _____

Student’s Doctor: _____ Phone: _____

Dr. Facility Name & Address: _____

As the child’s parent(s) and/or legal guardian, I/We hereby give my/our consent that _____ (*further referred to as “child”*) may be given emergency treatment by a CPR/First Aid certified staff member at Northwest Children’s School LLC. I/We give my/our consent for my/our child to be treated on Northwest Children’s School LLC’s premises by qualified EMT’s and/or Emergency Medical Services as dispatched by 911; and to be transported by emergency vehicle services to a necessary health facility for treatment. In the event *Mother, Father, or Legal Guardian* as listed above cannot be reached by phone, I/We further consent to any and all care to be performed by a licensed doctor and/or hospital when deemed medically and/or immediately necessary by the doctor or emergency services to safeguard the child’s health. I/We understand that NW Children’s School is no longer responsible for my/our child once he/she is taken into care by emergency services, a doctor, or medical facility.

Parent Signature (or Legal Guardian)

Date

CLASS SELECTION

We try our best to accommodate class preferences however, due to enrollment numbers or to balance classroom sizes, we sometimes combine, separate, or add/remove classes. Students are enrolled on a first come, first served basis – if your first preference is full, we will enroll them in your second preference and notify you.

Please label your first “1” and second “2” choice for preferred class times. If you are only able to enroll in ONE of the available time slots, please note it next to your choice. As many parents are also shuttling elementary age students in the mornings, we understand late arrivals.

Preschool: \$250 per month

Age 3 before Sept. 1st

Th-Fr 9:00 – 12:00 _____

Th-Fr 9:15 – 12:15 _____

Pre-K: \$350 per month

Age 4 before Sept. 1st

MTW 8:45 – 11:45 _____*

MTW 9:00 – 12:00 _____

MTW 9:15 – 12:15 _____

MTW 12:30 – 3:30 _____*

**Subject to change based on enrollments. Students may be asked to move to a different class time to balance class sizes*

*STEAM Add-on: \$100 per month

Available to Pre-K students only

Thursday 12:30-3:00 _____

Thursday 9:30-12:00 _____*

**Depends on preschool enrollments and room availability; is subject to change.*

Kindergarten: \$650 per month

Age 5 before Sept. 1st Kindergarten payment plans available – please email us for details.

Monday – Friday 9:30 – 2:30 _____

***Thursday STEAM Class** is added based on interest. This class incorporates STEAM-focused learning centered around **Science, Technology, Engineering, Art, & Math**. The additional monthly fee of **\$100** is added to your tuition and covers both your students’ time in class and expenses for non-standard STEAM themed experiments, crafts, tools, and supplies we purchase exclusively for this class.

Registration Fees

Early Registration by 8/1: \$125

Late Registration after 8/1: \$150

24/25 School Year Students by 6/1: \$100

Supply Fee \$40

One-time supply fee to covers additional classroom supplies such as paints & paint supplies, construction paper, colored pencils & markers, craft supplies, new manipulatives/toys, and other miscellaneous supplies needed throughout the year.

ENROLLMENT AGREEMENT

I/We wish to enroll my/our child at Northwest Children's School. By submitting this application in its entirety along with the one-time, non-refundable **Registration Fee**, I/We understand it guarantees our student's enrollment in the 2025-2026 school year **only**. I/We understand that selected class times are subject to change, however Northwest Children's School will do their best to accommodate the selected class times based on student enrollments, staffing, and any other factors which determine class scheduling & enrollments. I/We have filled out the application in its entirety, pages 1 through 7, and it believe it to be accurate and true.

Signature of Parent or Legal Guardian

Date

Additional Information

1. Students must be toilet-trained without requiring help with cleaning & dressing themselves. We do help with reminders and can make some minor exceptions, contact us for our guidelines.
2. Please add nwchildrensschool@gmail.com to your safe sender list to ensure emails are not sent to junk/spam email folders.
3. Extended payment plans may be available on a case-by-case basis to help make tuition more affordable for low-income families. Please contact the office for details.
4. We actively use ClassDojo; a secure, restricted access, app used for parent-teacher communications - accessible only by registered parents & our staff. Teachers post classroom updates weekly which may contain images of students and our classrooms. Invitations for access will be provided at your Open House the week before school starts.
5. Monthly tuition invoices are automated emails sent by QuickBooks Online/Intuit. Invoices may also be sent via text message to the primary contact listed on this application.
6. The default payment method on invoices is electronic check ACH from a bank account. This payment method charges a 1% processing fee charged separately by the processing merchant. Alternate payment methods include credit/debit card, Venmo, Apple Pay, PayPal with a 3% processing fee added to the monthly tuition. Payment processing fees are subject to change at any time, at the processing merchant's discretion. All fees are the responsibility of the paying party.